

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL MEETING
Monday, April 7, 2014
TOWN HALL CHAMBERS
6:30 p.m.**

A Town Council Workshop of the Old Orchard Beach Town Council was held on Monday, April 7, 2014. Vice Chair Quinn opened the meeting at 6:32 p.m.

The following were in attendance:

**Vice Chair Bob Quinn
Councilor Malorie Pastor
Councilor Joseph Thornton
Councilor Michael Tousignant
Councilor Kenneth Blow
Councilor Jay Kelley
Town Manager Larry Mead
Assistant Town Manager, V. Louise Reid
Public Works Director Bill Robertson
Finance Director Diana Asanza**

Absent: Chair Shawn O'Neill

The Workshop this evening is in the presentation of the Public Works Department budget requests.

The Town Manager presented a synopsis of the budget as a whole indicating that employee wages increased \$17,000 or 3.7% as a result of the labor contract settlement for FY13 and FY14. Overtime wages increased \$64,000 to provide for the cost of doing maintenance work on school buses for the Old Orchard Beach School Department. Clothing allowance increased \$1,650 as a result of the labor settlement. Professional and Engineering services increased \$111,000 as a result of storm water engineering services and permitting which increased \$5,000. Funding for the Salt-water marsh environmental in Ocean Park was at a cost of \$3,500. Funding for the phragmites control in the marsh amounted to \$2,600. Service contracts were reduced by \$5,400 and equipment rental as reduced by \$9,400 as long as the small excavator requested in the capital requests is funded. Phone expenses increased due to additional reimbursement to employees for cell phones per union contract at an amount of \$1,860 and vehicle expense increased by \$5,000 (10%). Vice Chair Quinn asked for confirmation that the wage increase is included in the budget numbers per contract. Account Number 20151-50452 – Operating Equipment was discussed. This account funds repair of all small and large equipment that is used in the shop or in the field. Our master mechanic also fabricates many pieces and parts to repair some of the equipment and the materials used would come out of this line. Emergency repairs are also covered for all vehicles and equipment. It was the consensus of the Town Council and agreed to by the Public Works Director to reduce to \$110,000, a reduction of \$10,000. In discussion of Account line 20151-

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50346 – Property Damage – it was indicated that this account funds small property damage such as mailbox replacements. Larger claims are submitted to the Finance Director to be reviewed by our insurance company. This covers mailboxes (pole and bucket, cement), chain-link fencing, retaining wall and miscellaneous repairs. The consensus by Council was to cut to \$3,000, a savings of \$1,400. The Council reviewed the road maintenance, non-capital account – Account 50506. This is used for small pavement patches, gravel and crushed stone projects. Road striping is contracted through bid and is done once a year. There was discussion by Council of reducing this but the conditions of our roads as pointed out by the Town Manager encouraged the account to remain as budgeted and the consensus of Council was to leave it as it was recommended. There was continued discussion on the E. Emerson Cummins/Union Avenue intersection project and the Town Manager indicated that he is diligently working with PACTS to bring this to a productive conclusion. He also is working through PACTS as it regards Cascade Road which everyone agreed was a real safety issues with enormously big pot holes. This line will remain as projected. In the discussion of the Extreme Clean Beach Cleaners Contract under line item 20151-50318 – Beach Cleaners Expense, there was a question of the payment of the additional \$10,000 to continue work through Columbus Day and keep the bathrooms open. Conversation as to whether this was needed – good weather versus bad weather – business requests – resident requests – but it was finally decided to revisit this when there is a full Council

In discussion of the CIP – the project suggestion of building a new garage for the storage of trucks, equipment, etc. is something in the five year plan the Public Works Director is promoting. Particularly with the assuming of work on fire trucks and school busses, this type of facility is needed; ability to wash vehicles and other equipment to maintain the operational responsibilities of Public Works. The suggestion for bonding for this project was also recommended. In thinking about \$450,000 for the renovation of the building and if we were to bond for ten years, the approximate debt for the first year would be about \$15,000. There was concern about whether the building should be attached or separate. Again the discussion of the intersection at Union Avenue was brought up and Vice Chair Quinn asked if there was any remaining money for this and the Town Manager indicated \$113,000. He indicated we need to appropriate the funds or we will have to spend the money without getting anything. It is costing more because budgets came from the State and it was put out to bid in the winter to begin in the spring. The number came from the Maine Department of Transportation and PACTS which is 25% of the costs. The State goes out to bid but we have no control over that but must work together with them on the timing of the project. If we don't complete we pay about \$100,000 for the project. We did receive around \$22,000 for the property but it was credited to the general fund years back and is now part of the fund balance. The request was made to revisit the CIP budget for the Public Works Department. It was noted also that the Finance Committee would be making its recommendations accordingly.

REVISITS:

PUBLIC WORKS:

Account Number 20151-50452 – Operating Equipment/Vehicle tires & Oil – reduce to \$110,000 a reduction of \$10,000 and to revisit.

Account Number 20151- Property Damage – Reduce by \$1,400 to \$3,000 and to revisit.

Account Number 20151 – Beach Cleaner’s Expense – \$10,000 for extending the services from Columbus Day through October 31st - Revisit.

CIP - \$450,000 Renovation on Public Works Building to be revisited and the question of Bonding to be revisited as well.

Respectfully Submitted,

**V. Louise Reid
Town Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of three (3) pages is a copy of the original Minutes of the Town Council Workshop of April 7, 2014.

V. Louise Reid